

NURSING HOME ADMINISTRATOR EXAMINATION RECOMMENDED REFERENCES

(Revised March 2015)

Pratt, John R., (2016-4th Edition) *Long Term Care: Managing Across the Continuum* Sudberry, MA Jones and Bartlett Publishers

NAB Study Guide-How To Prepare for the Nursing Home Administrators Examination (5th Edition) Washington, DC National Association of Long Term Care Administrator Boards, Inc.

Singh, Douglas, A., (2010) *Effective Management of Long-Term Care Facilities* Sudbury, MA Jones and Bartlett Publishers

Davis, Winborn E., Townsend, Joseph E., (2013) *The Principles of Health Care Administration* Shreveport, LA BNB Systems.

Allen, James E., (2011-6th Edition) *Nursing Home Administration* New York, NY Springer Publishing Company, Inc.

The Long Term Care Survey (May 2013) Washington, DC American Health Care Association.

McSweeney-Feld, Mary Helen and Reid Oetjen, editors (2012) *Dimensions of Long-Term Care Management: An Introduction* Chicago, IL Health Administration Press.

The Long Term Care Enforcement Procedures (revised 2010) Washington, DC American Health Care Association (AHCA), AHCA/NCAL Publications.

Pozgar, George. *Legal Aspects of Health Care Administration, 11th edition* (2012). Jones and Bartlett Learning, LLC.

ADDITIONAL READINGS

Gilster, Susan D., (2006) *A Way of Life: Developing an Exemplary Alzheimer's Disease and Dementia Program* Baltimore, MD Health Professions Press

RECOMMENDED WEBSITES

Examinees are encouraged to visit the following websites for additional information related to nursing home administration:

- U.S. Occupational Safety and Health Administration: <https://www.osha.gov>
- Centers for Medicare and Medicaid Services: <http://www.cms.gov>
- U.S. Department of Labor: <http://www.dol.gov>
- National Fire Protection Association: www.nfpa.org